Annual Report

2006

A Special Constable Service

UNIVERSITY OF TORONTO SCARBOROUGH
POLICE SERVICES

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UNIVERSITY OF TORONTO SCARBOROUGH

The University of Toronto Scarborough is one of the University's two suburban campuses, and one of its nine colleges. U of T Scarborough provides its students with the amenities of an internationally renowned university in a small, friendly academic community. Established in 1964, the campus is located on the east end of the City of Toronto.

U of T Scarborough's interconnected buildings house modern laboratories, lecture halls, seminar rooms, a computer centre linked to the University's downtown computing facilities, a multimedia language resource centre, a greenhouse, an astronomy observatory, and much more. Originally an integrated part of the University's Faculty of Arts and Science, in 1972 U of T Scarborough became a separate arts and science division of the University of Toronto which allowed it more independence in curriculum development. Located on 300 acres of parkland, University of Toronto Scarborough is one of Canada's most beautiful and picturesque campuses.

With a population of approximately 10,000 full and part-time undergraduate students and 596 staff and faculty, Scarborough has its own distinctive character. UTSC student residences are divided into four phases consisting of 114 townhouses and 59 apartment suites accommodating approximately 767 students and visitors year-round.

UNIVERSITY OF TORONTO SCARBOROUGH POLICE

The University of Toronto Scarborough Police Services has, as its primary responsibility, the safety and security of the University community.

The Campus Police Service consists of the Manager, an Assistant Manager, three Corporals, and eight Constables. All officers are sworn special constables and act under the authority of the Ontario Police Services Act to enforce federal and provincial statutes and municipal by-laws on University of Toronto property. Officers also enforce certain University and parking regulations.

U of T Scarborough Police are on duty 24 hours a day, seven days a week and patrol the campus property by foot, bicycle and car. The purpose of these patrols is to enhance personal safety, to prevent property crime, and to monitor for fire and other hazardous conditions on campus. The University Police office is located on the third level of the Science Wing.

Campus Police coordinate community relations programs, provide speakers, answer inquiries

COMMUNITY-BASED POLICING AT SCARBOROUGH

Community–Based Policing is a proactive approach to crime prevention and safety awareness that places much of the initiative for safety in the hands of the community that the officers serve. U of T Scarborough Police are committed to meeting the needs of the community and acting as partners in maintaining a safe and secure environment. The community based policing philosophy at U of T Scarborough was adopted to establish a working relationship with all segments of the campus community and to enhance the department's ability to serve the community. This philosophy encourages Campus Police officers to get to know their community and to act as community problem solvers.

The following campus safety programs are operated or organized by the University of Toronto Scarborough Police Service:

- **RideSafer Service** - operating year-round, the service transports community members by shuttle bus to and from the outer parking lots in the evenings during the academic year.
- **UTSC Patrol** - operated during the academic year, the service uses student patrollers working in pairs to escort community members to or from any campus location or nearby public transit stops during the evenings. Patrollers are also responsible for checking identification and ensuring that campus users are part of the UofT community. Patrollers also report hazardous conditions such as lighting defects or icy walkways found on campus to the Facilities Management Division for repair.
- **Lone Worker Program** - initiated during the 1998 academic year, the program allows staff & faculty on campus to "check in" with the Police Service while working after hours.
- **Emergency Locating Service** - operating since 1996, the service allows community members to register their schedule with UTSC Police to assist in locating the registered person in the event of an unforeseen emergency.
- **Residence Watch** - like Neighbourhood Watch, this program involves the residence community in crime prevention and the reporting of suspicious persons or circumstances and raises awareness of such issues.
- **Safety Audits** - performed upon request and in response to renovations or as new situations arise, audits are completed and recommendations are made with respect to the safety of people and property. This year, safety audits were conducted on the Sciences, Bladen and Humanities Wings as well as Phases 1, 2 and 4 Residences and the Management Building.

- **Anti-Graffiti Program** - Initiated in 1998 in response to a growing concern about the damage caused by graffiti, the program raises awareness on campus among community members through advertising and enforcement.
- **Student Orientation Events** – University Police provide an officer to sit on the planning committee to assist in ensuring that safety considerations are adequate during the Orientation week.
- **Attend Residence Advisor Meetings –** Officers meet with Residence Advisors regularly and discuss safety related issues.
- **Fire Safety Committee** - Members participate in the quarterly Fire Safety Meeting with other Facilities Services personnel and with the Fire Safety Consultant to discuss matters relating to Fire Safety. In addition, Campus Police prepare a Fire Safety Report for the consultant detailing events of interest to ensure that appropriate attention and follow-up.
- **Emergency Telephone Monitoring and Response** – U of T Scarborough Police monitor and respond to calls placed from the 36 emergency telephones on campus. In addition, UTSC Police print and distribute emergency telephone number stickers to all internal telephones on campus and maintain a telephone number location directory to assist in responding to emergency calls.
- **Alarm Monitoring and Response** - Numerous intrusion and panic alarms are monitored internally by Campus Police. These alarms and others (monitored by contract companies) are all responded to by University Police officers when activated.
- **Information Bulletins, etc.** – U of T Scarborough Police keep the community informed about campus incidents and news using various methods. Safety Maps are printed as needed for distribution and a web site is maintained.
- **"Call Police" Highway Signs** - signs are distributed each September to promote safety while traveling and to assist in the introduction of community members to Campus Police personnel (by attracting visitors to displays, the Police Office, etc.)
- **Student Crime Stoppers –** U of T Scarborough Police work in partnership with the University community and encourage students to come forward with information regarding criminal activity. This program is designed to bring students, the community and police together to create a harmonious and safe learning environment.
- **Crisis Response Team** - includes the Manager of Police Services for U of T Scarborough. Police personnel notify the team as required in response to serious emergencies.
- **Interim Room** - Campus Police assist victims as needed in finding safe emergency shelter, including an Interim Room at U of T Scarborough.
- **General Police Patrol** – University Police maintain a high visibility status on campus through the use of uniformed mobile, foot and bicycle patrols. Officers routinely report lighting and grounds defects, enforce fire route and smoking by-laws and investigate safety complaints in addition to their other duties.
- **Advisory Committee on Campus Safety and Security** - meets at least 4 times yearly since 1992 to discuss Policing and related security issues on campus. Committee involvement from faculty, administration, student groups and staff

- **Student Leaders Orientation Training** - Organizers attend a seminar about "non-offensive" scavenger hunts and events and receive information about safety during Orientation.
- ***The Underground*** **Newspaper Safety Articles –** Officers prepare safety related articles which are printed in The Underground student newspaper. The articles relate to safety issues, matters of law enforcement and crime prevention techniques.
- **Orientation Presentations –** U of T Scarborough Police provide officers to speak with Orientation leaders. Officers answer safety related questions and advise leaders on safety related issues.
- **Alcohol Awareness -** Alcohol awareness seminars are conducted by Campus Police using Fatal Vision Goggles to simulate alcohol impairment. Students perform various functions while wearing goggles that impair their sense of perception, similar to alcohol.

COMMUNITY PARTICIPATION

Traffic Safety Program - Traffic Safety Program has been implemented to increase the safety of the campus for all users. University of Toronto Scarborough Police increased mobile patrols and investigated motorists for various traffic safety related occurrences on campus. Campus Police also run a Traffic Safety week to educate drivers and address recurrent on-campus issues.

Cops For Cancer Head Shaving Event – U of T Scarborough Police officers participated in the Cops For Cancer Head Shaving Event in April. This annual head shave event is held in the Meeting Place at the University of Toronto Scarborough. The event was attended by students, staff, faculty and visitors and all funds raised were donated to the Canadian Cancer Society.

Community Safety Booths – Campus Police officers participated in many Community Safety Booths on campus, providing crime prevention and personal safety awareness tips to members of the University of Toronto Scarborough community.

Child Safety Seat Coalition – University of Toronto Scarborough Police have one officer trained as a child safety seat inspector. The officer, as part of the Child Safety Seat Coalition, attends day long child safety seat clinics throughout the city of Toronto.

U of T Scarborough Police Ride-Along Program – This program gives community members the opportunity to patrol with a Campus Police Officer. It provides participants an opportunity to learn about the University Police, its functions, personnel and the department policies and procedures.

Crime Prevention Through Environmental Design (CPTED) – Four University of Toronto Scarborough Police officers are certified to conduct vulnerability and threat assessments for the campus. Using architectural drawings, on-site visits and consultations with architects and engineers, practitioners provide advice to avoid creation of areas that could be considered “crime friendly”. The assessments evaluate both existing on campus sites as well as new construction and renovation sites. This process addresses security needs quickly and effectively.

Ontario Police Officer Memorial – University of Toronto Scarborough Police officers attended and participated in the annual march to Queens Park Circle.

Advisory Committee on Safety and Security – Two U of T Scarborough Police officers sit on this committee and represent the Service.

Fire Safety Committee – A Campus Police officer sits on this committee and represents the Service.

Health and Safety Committee – Two Campus Police officers sit on this committee and represent the Service.

KEEPING THE UTSC COMMUNITY INFORMED

- Development and delivery of personal safety seminars to various divisions, departments or student groups on campus. This service is available to all members of the campus community.
- Issued Community Advisory alerts to the campus community through the use of designated bulletin boards, campus wide email and the U of T Scarborough Police website.
- Participated in Residence Advisors meetings through the Student Housing and Residence Life office.
- Campus Police website features information on police programs, services, campus safety and security and campus resources.
- Events, changes in law or University policy and alerts are broadcast over numerous campus electronic bulletin boards as required.
- Door-to-door canvassing in the student residences alerting students to potential offenders seen within the campus residence community.
- Co-Ordinate Student Crime Stoppers by publicizing various crimes and seeking the assistance of the community in solving them.

TRAINING

In 2006, the University of Toronto at Scarborough Police Services have continued to look to both external agencies and in-service trainers for the purpose of fulfilling the training needs of its Special Constables. Also, Campus Police Services has continued conducting regular mandatory in-house training sessions for all Special Constables. Although the Department has three experienced certified Coach Officers and have implemented a Field Training program for all new recruits, no new officers have been employed since May 2004. Finally, mandated Use of Force training was conducted in 2006 for all Special Constables.

Our training is designed to meet the needs of the U of T Scarborough community in combination with directives from the Toronto Police Services Board. Our contract with the Toronto Police Services Board requires that training be maintained at a standard acceptable to the Board. The training program is developed through consultation with the community, other institutions and debriefing of situations. Recommendations from all levels of police personnel contribute to the process of designing the courses to meet the specific needs of the Campus Police and the community. The training curriculum is designed to ensure a balanced mix of mandatory skills training, sensitivity to a University environment and practical field experience. The use of classroom lectures, seminars and the participation of in-group discussions approximate campus-policing situations. Campus resources are used where possible, but due to the unique policing challenges on a campus setting, outside resources are occasionally used as well.

Most prospective candidates for employment must have graduated from a recognized Community College Police Foundations program or a 2-year Law and Security program or be a graduate from a recognized police college which provides a solid foundation for campus policing. A combination of education and work experience is acceptable provided the candidate meets all other recruiting conditions. Most candidates have additional education or work experiences that augment the minimum requirements.

The University of Toronto Scarborough Police Service is committed to recruiting constables who have demonstrated high standards of achievement in their academic and previous work experiences. It is also committed to providing on-going training that ensures knowledge and skills are pertinent, relevant and current in the University environment.

Please see the Training Initiatives on page 15 for a list of training course/sessions attended by University of Toronto at Scarborough Police officers.

COMPLAINTS

All public complaints relating to the conduct of University of Toronto Scarborough Police Services Special Constables are divided into two categories, criminal and non-criminal. Criminal complaints are immediately forwarded to the Officer in Charge at 43 Division of the Toronto Police Service, while non-criminal complaints are forwarded to the Unit Commander, Complaints Review of the Toronto Police Service to determine who will investigate the complaint. All complaint investigations are conducted in accordance with the Toronto Police Service Public Complaints Procedure. At the conclusion of the all investigations, complainants are advised of the findings and informed of the option to appeal the findings to the Assistant Principal (Business and Administration) and Chief Administrative Officer with the University of Toronto at Scarborough. Appeals may also be made at higher levels within the University of Toronto administration or through the office of the University of Toronto Ombudsperson.

The investigative findings categories are:

Unsubstantiated: - no evidence exists to support the allegation
- evidence exists, that if believed, would not constitute misconduct
- the identification of the officer involved cannot be established

Substantiated: - complaint found to be supported by statements or evidence

Informal Resolution - mediation and successful conclusion of a less serious complaint

Pending: - investigation not yet completed

There was no complaints against University of Toronto Scarborough Police Services Special Constables in 2006.

Total Number of Complaints	Investigated by Agency	Investigated by Toronto Police Service	Number Resolved	Number Outstanding
0	0	0	0	0

2006 STATISTICS

INCIDENT TYPE	2006
Break and Enter	9
Robbery	3
Theft Over $5000	2
Theft Under $5000	60
Theft Of Bicycles	1
Disturb Peace	6
Indecent Acts	2
Mischief/Damage	35
Warrants/Bail Violations	2
Sexual Assaults	2
Assaults	6
Assault Police	0
Harassment/Threatening	5
Fail To Stop	6
Liquor License Act	11
Provincial/Municipal By-Laws	4
Drugs	5
Counterfeit Money	0
Fraud	12
Impaired Operation of a Motor Vehicle	0
Trespass By Night	0
False Alarm Of Fire	0
Other Criminal Code (not listed)	6
TOTAL	**177**
Other Activity	**2006**
Alarms (Intrusion/Motion/Burglary)	370
Fire Alarms/Fires	31
Fire Panel Trouble	43
Assist Other Agencies	3
Investigate Suspicious Persons	4
Investigate Suspicious Circumstances	23
Investigate Suspicious Vehicles	1
Trespass Caution	

STATISTICS - A FOUR YEAR COMPARISON

CRIME AND OCCURRENCE REPORTS

REPORTS	2005	2004	2003	2002
OCCURRENCE TYPE				
• Assaults (all except Sexual)	12	10	8	6
• Sexual Assaults	1	0	2	0
• Harassment/Threats	10	14	19	17
• Theft of Property (Except Bikes)	67	100	70	84
• Theft - Bikes/Bike parts	3	2	0	0
• Break, Enter and Theft	3	5	2	18
• Mischief/Damage	46	62	48	45
• Trespass (Cautioned)	43	109	156	145
• Trespass (Charged)	40	68	34	38

Highlights of Reporting Year

The University of Toronto Scarborough Police Services has continued to be active in the community with events such as the Annual Cops for Cancer FundRazor event, traffic safety initiatives and participating in various other events that afford the opportunity for the University Police to maintain a working relationship with the community.

Another endeavor was participation in the Take your Daughter/Sons to Work Day during which Campus Police hosted an alcohol awareness information session. The children were able to try the Fatal Vision Goggles which simulate alcohol impairment. It proved to be a popular event.

U of T Scarborough Police officers also continued to provide Rape Aggression Defense training to members of the community and complete crime prevention audits to help make our campus a safer place to learn, teach and work.

Campus Police installed numerous Community Information display cases through out the campus and regularly post notices of events, Community Safety Alerts and promoted campus safety initiatives. The University Police are also utilizing the electronic display boards for this purpose and had crime prevention articles published in most editions of The Underground newspaper.

In addition, the University of Toronto at Scarborough Police Services operates the UTSC Patrol, a student patrol and escort service designed to provide a safer alternative to walking alone at night; the Lone Worker Program designed to allow staff and faculty on campus to "check in" with Campus Police Services while working after hours; the Anti-Graffiti Program designed to raise awareness of graffiti on campus among community members through advertising and enforcement; and the Student Crime Stoppers program in which

MONETARY VALUES

CATEGORY	2006	2005
THEFT:		
- UofT (including losses due to Break and Enters)	$19 621.30	$12 222.00
- Personal Property	$123 669.74	$84 713.21
MISCHIEF:		
- UofT	$14 732.30	$8 985.00
- Personal Property	$8 290.00	$5 185.00
RECOVERY:		
- UofT	$811.00	$0

TRAINING INITIATIVES

Course/Topic	Duration
Annual Use Of Force	**12 hours**
First Aid	**24 hours**
Cardio Pulmonary Resuscitation (CPR) (AED)	**6 hours**
Diversity	**8 hours**
Advanced Patrol Training	**40 hours**
General Investigators Course	**80 hours**
Interviewing and Interrogation	**40 hours**
Non-Accusatory Interviewing	**8 hours**
Gangs Awareness	**8 hours**
Characteristics of Armed Persons	**3 hours**
Police Vehicle Operation	**16 hours**
Provincial Offences training (On-line)	**4 hours**