

# ANNUAL REPORT

2005



*A Special Constable Service*

## UNIVERSITY OF TORONTO SCARBOROUGH POLICE SERVICES

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## PURPOSE/MANDATE

### **PURPOSE**

The University of Toronto Police at Scarborough are dedicated to creating a safe and secure working and living environment for students, staff, faculty, and visitors as they go about their academic work and extracurricular activities.

### **MANDATE**

In fulfilling this purpose, UTSC Police work with the community in a police-community partnership developing programs and conducting activities which contribute to safety and security on campus and delivering police services, as follows:

- personal safety
- protection of property
- conflict resolution





- **Residence Advisor Training** – UTSC Police participate in the annual Residence Advisor training providing resource material and an introduction into services available. Emphasis is made on sexual assault response, Rohypnol (the “Date Rape Drug”) and alcohol abuse issues.
- **Attend Residence Advisor Meetings** – Officers meet with Residence Advisors regularly and discuss safety related issues.
  - **Fire Safety Committee** - Members participate in the quarterly Fire Safety Meeting with Facilities Management personnel and with the Fire Safety Consultant to discuss matters relating to Fire Safety. In addition, UTSC Police prepare a Fire Safety Report for the consultant detailing events of interest to ensure that appropriate attention and follow-up.
- **Emergency Telephone Monitoring and Response** - UTSC Police monitor and respond to calls placed from the emergency telephones on campus. In addition, UTSC Police distribute campus emergency telephone maps to the community through various mediums.
- **Alarm Monitoring and Response** – Numerous intrusion and panic alarms are monitored internally by UTSC Police. These alarms and others (monitored by contract companies) are all responded to by UTSC Police when activated. UTSC Police also coordinate alarm system repairs and the distribution of access cards to restricted campus locations.
- **Information Bulletins, etc.** – UTSC Police keep the community informed about campus incidents, news and educational information using various methods including the UTSC Police website, an annual handbook, bulletin boards and campus media.
- **“Call Police” Highway Signs** - signs are distributed each September to promote safety while traveling and to assist in the introduction of community members to UTSC Police Services. These free signs are used to attract visitors to displays, the UTSC Police Office, etc.
- **Student Crime Stoppers** – UTSC Police work in partnership with the University community and encourage students to anonymously report information regarding criminal activity on campus. This program is designed to bring students, the community and police together to create a harmonious and safe learning environment.
- **Crisis Response Team** - includes the Manager of Police Services for UTSC. UTSC Police personnel notify the team as required in response to serious emergencies.
- **Interim Room** - UTSC Police assist victims as needed in finding safe emergency shelter, including an Interim Room at UTSC.
- **General Police Patrol** – UTSC Police maintain a high visibility status on campus through the use of uniformed mobile, foot and bicycle patrols. Officers routinely report lighting and grounds defects, enforce fire route and smoking by-laws and investigate safety complaints in addition to their other duties.
- **Targeted Police Patrol** – UTSC Police track incident trends on campus and formulate strategies to address problem areas.

- **Advisory Board on Campus Safety and Security**





## KEEPING THE UTSC COMMUNITY INFORMED

- Development and delivery of personal safety seminars to various divisions, departments or student groups on campus. This service is available to all members of the campus community.
- Issued Community Advisory alerts to the campus community through the use of designated bulletin board and other mediums.
- Participated in the training of Residence Advisors for the Student Housing and Residence Life office.
- Prepared a handbook entitled Guide To UTSC Police Services and Community Partnership Programs. This handbook is available to all community members and can be obtained from the UTSC Police office.
- UTSC Police website features information on police programs, services, campus safety and security and campus resources.
- Campus wide e-mail distribution informing or advising the UTSC community of recent crime patterns, alerts and/or public safety notices.
- Door-to-door canvassing in the student residences alerting students to potential offenders seen within the campus residence community.
- Co-Ordinate Student Crime Stoppers by publicizing various crimes and seeking the assistance of the community in solving them.

## TRAINING

In 2005, the University of Toronto at Scarborough Police Services have continued to look to both external agencies and in-service trainers for the purpose of fulfilling the training needs of its Special Constables. UTSC Police Services has continued conducting regular mandatory in-house training sessions for all Special Constables. In 2005 UTSC Police has also moved toward implementing on-line intranet training as an integral part of the on-going program for front-line officers. It is anticipated that this will be fully implemented in 2006.

The University of Toronto at Scarborough Police Services is committed to the improvement of front-line training for officers that is reflective of the diverse needs and expectations of the university community. UTSC Police has moved forward in this manner by ensuring officers have received instruction in diversity with further training scheduled for all officers in this area for May 2006. This commitment is also reflected in the certification of one of our officers as a Provincial Use of Force Instructor and the certification of other officers in Ontario Police College courses such as General Investigations and Advanced Patrol Training. Finally, mandated Use of Force training was conducted in early 2005 for all UTSC officers.

Our training is designed to meet the needs of the UTSC community in combination with directives from the Toronto Police Services Board. Our contract with the Toronto Police Services Board requires that training be maintained at a standard acceptable to the Board. The training program is developed through consultation with the community, other institutions and debriefing of situations. Recommendations from all levels of police personnel contribute to the process of designing the courses to meet the specific needs of the UTSC Police and the community. The training curriculum is designed to ensure a balanced mix of mandatory skills training, sensitivity to a University environment and practical field experience. The use of classroom lectures, seminars and the participation of in-group discussions approximate campus-policing situations. Campus resources are used where possible, but due to the unique policing challenges on a campus setting, outside resources are occasionally used as well.

Please see the Training Initiatives on page 15 for a list of training course/sessions attended by UTSC Police Officers.

## COMPLAINTS

All public complaints relating to the conduct of UTSC Police Services Special Constables are divided into two categories, criminal and non-criminal. Criminal complaints are immediately forwarded to the Officer in Charge at 43 Division of the Toronto Police Service, while non-criminal complaints are forwarded to the Unit Commander, Complaints Review of the Toronto Police Service to determine who will investigate the complaint. All complaint investigations are conducted in accordance with the Toronto Police Service Public Complaints Procedure. At the conclusion of the all investigations, complainants are advised of the findings and informed of the option to appeal the findings to the Assistant Principal (Business and Administration) and Chief Administrative Officer with the University of Toronto at Scarborough. Appeals may also be made at higher levels within the University of Toronto administration or through the office of the University of Toronto Ombudsperson.

The investigative findings categories are:

Unsubstantiated:       - no evidence exists to support the allegation  
                                   - evidence exists, that if believed, would not constitute misconduct  
                                   - the identification of the officer involved cannot be established

Substantiated:         - complaint found to be supported by statements or evidence

Informal Resolution   - mediation and successful conclusion of a less serious complaint

Pending:                - investigation not yet completed

There was one complaint against a member of the University of Toronto at Scarborough Police Services in 2005. It was alleged that two officers acted improperly in investigating and laying a charge against the complainant. The matter was investigated by a Toronto Police Service Professional Standards Bureau and determined to be unsubstantiated.

<b>Total Number of Complaints</b>	<b>Investigated by Agency</b>	<b>Investigated by Toronto Police Service</b>	<b>Number Resolved</b>	<b>Number Outstanding</b>
1	0	1	1	0

## 2005 STATISTICS

INCIDENT TYPE	2005
Break and Enter	3
Robbery	2
Theft Over \$5000	7
Theft Under \$5000	60
Theft Of Bicycles	3
Disturb Peace	3
Indecent Acts	3
Mischief/Damage	46
Warrants	0
Sexual Assaults	1
Assaults	11
Assault Police	1
Harassment/Threatening	10
Fail To Stop	4
Liquor License Act	13
Provincial/Municipal By-Laws	4
Drugs	7
Counterfeit Money	8
Fraud	8
Impaired Operation of a Motor Vehicle	2
Trespass By Night	1
False Alarm Of Fire	3
Other Criminal Code (not listed)	9
<b>TOTAL</b>	<b>214</b>
<b>Other Activity</b>	<b>2005</b>
Alarms (Intrusion/Motion/Burglary)	753
Fire Alarms/Fires	50
Assist Other Agencies	5
Investigate Suspicious Persons	47
Investigate Suspicious Circumstances	92

## STATISTICS - A FOUR YEAR COMPARISON

### CRIME AND OCCURRENCE REPORTS

REPORTS	2004	2003	2002	2001
<b>OCCURRENCE TYPE</b>				
• Assaults (all except Sexual)	10	8	6	8
• Sexual Assaults	0	2	0	1
• Threats/Harassment	14	19	17	11
• Theft of Property (Except Bikes)	100	70	84	75
• Theft - Bikes/Bike parts	2	0	0	0
• Break, Enter and Theft	5	2	18	2
• Mischief/Damage	62	48	45	51
• Trespass (Cautioned)	109	156	145	151
• Trespass (Charged)	68	34	38	32
• LLA	10	3	2	15
• Municipal (By-Law)	7	8	29	9
• Other Criminal Code	86	3	51	54
<b>TOTAL:</b>	<b>473</b>	<b>353</b>	<b>435</b>	<b>409</b>
<b>NON-CRIME OCCURRENCES</b>				
• Personal Injury/Sickness	48	55	44	39
• Property Related/other activity	973	290	311	177
<b>TOTAL:</b>	<b>1021</b>	<b>345</b>	<b>355</b>	<b>216</b>

## **Highlights of Reporting Year**

UTSC Police held their 1<sup>st</sup> Annual Awards Ceremony in June 2005. A Distinguished Service Award was given to a community member in recognition of significant and ongoing assistance in support of UTSC Police and their efforts to make UTSC a safer campus. Five, Ten and Fifteen Year - Dedicated Service Awards were also issued to nine qualifying UTSC Police officers.

UTSC Police Services continued to be active in the community by holding their 5<sup>th</sup> Annual Cops for Cancer FundRazor event. To date, UTSC has raised over \$35000.00 for the Canadian Cancer Society through the great event.

UTSC Police also hold an annual Road Safety Week to promote traffic safety awareness on campus, and participate in a variety of other community events that afford the opportunity for the University Police to maintain a working relationship with the community.

The Anti-Graffiti Program has continued to enjoy great results. A joint effort by the Scarborough Campus Student's Union and UTSC Police has raised awareness among community members of the real costs and effects of graffiti on campus through an extensive advertising, education and enforcement campaign. This has resulted in a dramatic decrease in graffiti related property damage at UTSC in 2005.

In addition, the University of Toronto at Scarborough Police Services continues to operate UTSC Patrol, a student patrol and escort service designed to provide a safer alternative to walking alone at night, and the Lone Worker Program, designed to allow staff and faculty on campus to "check in" with UTSC Police Services while working after hours.

**MONETARY VALUES**

<b>CATEGORY</b>	<b>2005</b>	<b>2004</b>
<b>THEFT:</b>		
- UofT (including losses due to Break and Enters)	<b>\$12,222.00</b>	<b>\$39,002.22</b>





**PARKING ENFORCEMENT 2005**

<b>PARKING TICKETS ISSUED AT UTSC IN 2005</b>	<b>3468</b>
<b>PARKING TICKETS ISSUED AT UTSC IN 2004</b>	<b>3437</b>