

For help in course selection, please contact: 8 7 6 & (+6 ehs.utsc@utoronto.ca

Human Re source Services
1265 Military Trail, Room BV -526E
Toronto, Ontario, M1C 1A4
payroll.utsc@utoronto.ca

SAFETY TR AINING ACKNOWLEDGEMENT FORM

Please forward completed form with both the Employee/Student's and Supervisor's signatures WR 876&

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EMPLOYEE/S TUDENT INFORMATION	(PLEASE PRINT):
First Name	Last Name
Department/Division	Room/Laboratory No.
Position	Telephone No.
Email Address	
It is the resp onsibility of employee/student	to complete safety training courses assigned by the employer and supervisor.
By completing and signing this form, you acknow assigned by your employer and supervisor.	wledge that you must complete the required safety training
Employee/student 's acknowledgement sign	nature required :
EMPLOYER/SUP ERVISOR/PRINCIPAL It is the responsibility of the Supervisor Occupational Health and Safety Act. First Name	INVESTIGAT OR INFORMATION (PLEA SE PRINT): Define the employee/student has met safety training requirements under the Last Name
Department/D ivision	Room/Laboratory No.
Telephone No.	Date
By completing and signing this form, you acknow training assigned by you and under the Occupat	wledge that your staff must complete the required safety ional Health and Safety Act.
Supervisor's acknowledgement signature require	ed:
Facilities Staff an d highlight the courses appli reverse of this form or can be found at: K W	<u>/WSV ZZZ XWVF XWRURQWR FD K</u> U KHDOWK VDIHW\ IR I
Instruction s for Accessing Training can be foun	nd at: https://www.utsc.utoronto.ca/ehs/training-i nformation

Safety Training Matrix For Admin & Facilities Staff

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WELCOMING Of ce of EHS welcomes you to the University of Toronto. Please take the time to review this docimnount traisriting utiliques the memins for individuals who work in our of ces and/or support and maintain our facilities. Please answer the questions in the telibiliar breitowith training/documents apply. You are responsible to ensure that you are aware of your training/documents apply. You are responsible to ensure that you are aware of your training documents apply. You are responsible to ensure that you are aware of your training and/or registering. Please feel free to contact the Of ce of EHS should you have carry training and/or registering. Please feel free to contact the Of ce of EHS should you have carry training and/or registering.

Activity	1	2	3	4	5	6	/	8	٦		10	11	12	13	14	15	1	6 1	/	18	19	20	21	22	23	3 2	4 2	25
All employees regardless of job function	•	Π																		•						П		
Of ce worker or works at a computer workstatio than 3 hrs/day	for	mo	re																		*							
Supervises/Manages other employees					П									П											П	コ	٠	•
Work near but NOT directly with asbestos OR n repair/maintenance/renovation projects	nana	ges	5																									
Perform Type 1 or 2 asbestos work *		İ	•		П									П			•								П	ヿ	İ	
Work at heights above 10 feet, closer than 2 fee and without guardrails	t to	the	edg	e♠																								
Drive or work on Aerial Platform Lifts		Г		•	•																		Г		П	T		
Work outside in the winter for signi cant periods	of ti	me				•																				T		
Work outside in the summer and in hot indoor e such as the steam tunnels	nviro	nm	ent	\$			*																					
Work in Con ned Spaces		Г						•															Г		П	T		
Work on loading Docks		İ		İ	П				•					П		П									\sqcap	\dashv		
Visits labs - repair/maintenance/renovation	T	T	T	İ	П		П	П		•				П		П						•	Г		\sqcap	\dashv		
Uses ladders		T			П						•			П											\sqcap	\dashv		
Transport large/heavy objects in vehicles	T	\vdash	T		П	П	П	П				•		П		П							Г		\sqcap	\dashv		
Manually transport materials (lifting, pushing, pu	ılling	1)			П								•	П		П									П	T		
Work on plumbing traps, clean up BROKEN cor cent lights	npad	t u	ore	s-										•														
Remove or clean mouldy materials;		Г			П									П	٠		٠								П	٦		
Require awareness of mould remediation, prevemould growth but does not perform mould reme e.g. property managers, project managers Exposure to noise > 85 dBA *															•	•												
Uses respiratory protection	+	├	\vdash		H	-	-	\vdash	_	H	\vdash		H	H		•	_		H	\vdash			H		\vdash	\dashv	\dashv	
Disturb lead-containing materials such as lead p sheets, leaded glass, etc.	paint	, lea	ad														•	•							Н	1		
Disturb silica-containing materials such as mort cement, brick, etc.	ar bl	ock	s,														*		•									
Uses chemicals		İ			П									П								•			П	ヿ	İ	
Exposed to an unexpected release of hazardou a process/equipment (electricity, uid pressure, kinetic energy, potential energy, pressurized liqu	air p	res	ure																				٠					
Transports, receives and ships chemicals under portation of Dangerous Goods	the	Tra	ns-																					*			Ì	
Receives packages - biological agents (does no	t op	en)			П									П		П									•	寸		
Receives packages - radioactive materials (doe	s no	top	en)	İ	П		П	П						П		П		T		\vdash				П	\sqcap	•	\dashv	
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y ologic ntact E	will work in a CL1 / CL2 Lab?																					Ì			
Radiation Safety *If working with any radiation/x-ray or lase*If working with high hazard cheftffoetsking with any biological agents, a permit is required. Contact Of ce of EHS a High Hazard Chemical Permit is required. Contact EHS Of ce required (contact EHS).	will work with human materials (e.g. blood, specimens, tissue, cells																								
sking wi t is requ	will work with viral vector (e.g. retrovirus, lentiviru biological agents?	ors s,																							
htiorad	will ship/receive/import biological agents?																								
Safety d che ermit	will work with/near chemicals?																								
atory Shazar hazar nical F	chel																								
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Chemical & Laboratory Safety "If working with high hazard che a High Hazard Chemical Permit required (contact EHS).																									
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n/x-ra Of ce																									
Safe Idiatio ntact (
Radiation Safety ith any radiation/																									
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Human & Animal Research Safety																									
Research Abroad																									